

Northeast Health Partners Performance Improvement Advisory Committee (PIAC) Meeting Minutes

Wednesday, February 26, 2020

10:00 am-11:30 am

North Range Behavioral Health

1300 N. 17th Avenue, Greeley, Colorado

Handouts:

1) Agenda; 2) August, October and December minutes; 3) Draft Charter and Bylaws (with edits);

Attendance:

NHP PIAC Voting Members				
	Becky Sarniak/ <i>Cavity Free @3</i>	X	Joanna Martinson/ <i>NCHA</i>	Rachel Motzkus/ <i>Cavity Free @ 3</i>
X	Rachel Wisdom (proxy)/ <i>Healthy Communities (Weld)</i>		Kelly Kading/ <i>WIC (Weld)</i>	X Renee Schell/ <i>Frontier House</i>
X	Racel Medina (proxy)/ <i>Envision</i>		Kim Fairley/ <i>CO-AHEC</i>	Sandra Hasch/ <i>Weld LTC Program Supervisor</i>
	Dana Garvey/ <i>NFP (Weld)</i>	X	Liz Hickman/ <i>Centennial Mental Health</i>	Tanya Unrein/ <i>NCFM-Banner</i>
X	Danny O'Canas/ <i>Frontier House</i>		Maureen Huff/ <i>North Range Behavioral Health</i>	Todd Lessley/ <i>Salud</i>
X	Erika Greenberg/ <i>CO-AHEC</i>	X	Meghan Phillips/ <i>Weld LTC Program Supervisor</i>	
X	Ginger Williams/Hillcrest Center & The Towers (Wray)	X	Abby Rahm (proxy)/ <i>Healthy Communities</i>	
Participant Non-Voting				
	Barb Kleve/ <i>Beacon</i>	X	Tammy Arnold/ <i>NHP</i>	Tina Gage/ <i>Beacon</i>
	Erica Arnold-Miller/ <i>Beacon</i>	X	Catherine Morrissey/ <i>NHP</i>	Wayne Watkins/ <i>NHP</i>
X	Kari Snelson/ <i>NHP</i>		Lynne Bakalyan/ <i>Beacon</i>	Mandi Strickland/ <i>NHP</i>

Attendees: Cathy Harshbarger, Melissa Memorial; Erick Shaffer, Lincoln County Hospital; Mike Davis, HCPF; Mary Snyder, Sterling Living Center; Natasha Brockhaus, HCPF; Jeff Appleman, HCPF; Linda Thorpe, East Morgan County Hospital; Dr. Jeff Bacon, Sterling Regional Hospital; Betsy Hollman, Dentaquest; and Kyle Holman, North Colorado Medical Center Foundation.

Topic	Discussion	Follow-up
<u>Roll Call/Introductions</u>	Roll call reviewed with attendance listed above.	
<u>Approval of August, October and December 2019 minutes</u>	<ul style="list-style-type: none"> • August 28, 2019 Draft Minutes – A Motion was made by Joanna Martinson and seconded by Erika Greenburg to approve minutes as written. • October 30, 2019 Draft Minutes – A Motion was made by Liz Hickman and seconded by Joanna Martinson to approve the minutes with the correction of adding Dave Long as an attendee. • December 11, 2019 Draft Minutes – A Motion was made by Liz Hickman and seconded by Joanna Martinson to approve the minutes. 	<p>When the draft Minutes of the February are sent to the group, a link to website will be included for reference for all meeting minutes.</p> <p>https://www.northeasthealthpartners.org/news/piac/</p>
<u>Agenda Additions</u>	<ul style="list-style-type: none"> • There were no additional agenda topics requested. 	
<u>Regional Updates</u>	<ul style="list-style-type: none"> • State Level PIAC Update – Joanna Martinson • Look at the State PIAC website for February meeting to review the churn the number of Medicaid members that are changing. There was a draft of analysis of the membership across the state. Population is 1.8 million broken down by stayer (children and adults 65 and over) 43% stayed. Leaver group 21% of the population that are most likely to leave (adults and young adults) one-fourth were those who buy-in with disabilities. Joiner group is 1 in 5 at infants and ¼ of the buy in children. Cycler group is 20% of 1 out of 5 but not the same individuals period over period. • Colorado BH Task Force – Only two representatives from Region 2. They are in the beginning stages of a plan. There are a few subcommittees to this Task Force, including Children's, Safety Net, and Long-term. Draft proposal that will eventually be presented to the Governor's Office organizes how BH organizations would interact. It essentially would create a BH Administration Service Organization. Would be a good idea to review and provide feedback. • Incentive Portfolio – As the KPIs change, it is a seven step process to make the changes. Dives and 	<ul style="list-style-type: none"> • Include link in the minutes for the State PIAC Website; please see hyperlinks included in the notes. • https://colorado.gov/pacific/hcpf/accountable-care-collaborative-program-improvement-advisory-committee

dashboard to look at the full state for caseloads, members, and complexities; this applies to the entire state of Colorado. The group is also looking closely at the complex groups, including how we target and focus on that subpopulation. Joanna shares it has provided a framework for which to dive into the lives of these members, and notes that the State provided a powerpoint on this that helps articulate.

- PIAC Subcommittees are soliciting membership, including the [Performance Measurement and Member Engagement](#), [Provider and Community Experience](#), [BH and Integration Strategies](#). Even if a person cannot be a voting member, they are welcome to attend as a non-voting member which can help ensure there is representation from our region. They are looking at Care Coordination and Condition Management as a work group; specifically, they will look at standards, processes, and best practices. It isn't known entirely how this will look but Joanna is going to be a co-chair and encourages the group to reach out if there is interest.
- The state has issued an RFP for a statewide transportation vendor (non-emergent). Updates will be shared with the Region 2 PIAC as more information becomes available.

NHP Updates

- Catherine shares with the group that HCPF is publishing deliverables for each of the RAEs online. This is an effort to help make programs more transparent.
- All regions' deliverables can be found [here](#).
- Kari shares that documents already posted include the Network Adequacy Plan, Practice Support Plan, Payment reports (value-based payments), annual Quality Improvement Plan.
- State will be doing more of a public facing website and more transparency of RAE activity.

Follow-up: Include links to RAE deliverables; please see hyperlink included in the notes.

Member Report Out

- Danny gave an overview of Frontier House, it functions and programs and what it has meant to him.

No follow up necessary

Charter & Bylaws

Review of documents:

- Catherine shared that the PIAC is a state contract requirement, and it requires that the PIAC review charters and bylaws, at least annually, to remain compliant with expectations. There has been fluctuation in attendance among voting members, and as NHP prepared for the February meeting, it was learned that some voting members were not sure how they became voting members in the first place. Catherine would like to use time today to review the charter and bylaw revisions with the intention of reflecting the needs and vision of the group today, with intention given to voting membership requirements and expectations, as well as bringing in voting membership that is more inclusive of members and their families, and other provider types (such as hospitals, specialty care, etc.).
- NHP requested that the PIAC review materials and help ensure important framework is captured in a way that facilitates participation through the region.
- Purpose of PIAC is to look at performance, population health, program development and quality of care and services. Catherine noted that she would like data to be a more integral part of the work, and allow for member experience to be a part of the conversation.
- The group discussed moving the meeting from occurring every two (2) months to quarterly. Catherine relayed that this might be a way for the group to be manageable to more voting members, but that the group is required to meet at least monthly.
- It was asked if dropping down to quarterly could impact approval of things like meeting minutes in the event quorum is not met. Catherine shared that the draft bylaws have a proposed edit that would allow the chair and co-chair to get these items approved through a poll administered over email.
- Noting variation in attendance trends, the topic of meeting location was discussed. In the December PIAC, Joanna Martinson expressed that meetings outside of Weld County / Greeley area ensure inclusivity of the full region. However, attendance varies if the meeting isn't held in Greeley, and the group needs to ensure quorum is met. Therefore, NHP suggested the idea of

Next steps

- NHP will check in and clean up voting membership.
- If there are their recommendations surrounding voting members who have not participated, Catherine & Tammy will outreach in between meetings.
- Bring list of membership to April meeting for an accurate representation of membership.

hosting in two locations – in Greeley and a remote option – for each meeting. The group was in favor of this approach and it was decided that this could be tested out the next two meetings to see if it impacts attendance and helps ensure quorum.

- Catherin reviewed bylaws with the group, stating that these are designed to establish how voting members are selected and level-set requirements and expectations of voting members. The parameters for membership are taken from the state contract language. Specific changes proposed by NHP to the bylaws include:
 - Voting members must attend 50% of meetings or assign a delegate.
 - Electronic voting can be conducted in order for the group to remain compliant with timelines.
 - The group discussed that the current voting membership includes more than one person from the same organization, and if this is something to change moving forward. Catherine expressed that she would like to have one (1) voting member per agency, noting that voting members would be allowed to send a delegate and thus not lose a vote if they cannot attend. The group discussed that this also allows for more robust membership, especially from hospitals and members and/or their families.
- Action Item: NHP to send out meeting minutes and charter/bylaws for review. Members are to provide feedback via email with the intention of voting at April's meeting.

PIAC Meetings Moving Forward

- Locations (hosting in Greeley and a remote location for each meeting)
 - This was discussed in the charter and bylaws conversation.
- Office 365 PIAC Member Distribution List
 - Catherine shared that this is an internal effort at NHP to organize distribution lists and is only meant to be an FYI to the group. There were no questions.
- Schedule for the remainder of FY19-20:
 - Schedule for the remainder of FY19-20 Locations (hosting in Greeley and a remote location for each the next two meetings)
 - Schedule for FY20-21 will be revisited at the next meeting.

	<ul style="list-style-type: none"> • There is a meeting in April and June scheduled. The group will try meeting in Greeley and the remote location as discussed. • Pending approval of charter and bylaws, the group will begin to meet quarterly. • Schedule for FY20-21: <ul style="list-style-type: none"> • Pending approval of charter and bylaws, the group will begin to meet quarterly. 	
<u>Performance Measure Overview/ Update</u>	<ul style="list-style-type: none"> • Potentially Avoidable Complications (PAC) Overview • All of the RAEs are participating. Of these medicaid conditions like frequent er use, where can we make a difference in reducing ER visits and increasing member participation. • Diabetes, maternity, anxiety and depression. Fewest evidence based member intervention. Catherine has been working with CDPHE on diabetes and their evidence based resources. Suggestion to bring that group to discuss Diabetes in April. • What is of interest to the group – topics or areas of interest on how we are doing as a region? Members to reach out to Catherine if they have preferences or interest. • Danny suggested the Silver Sneakers program to help folks get healthy. 	
<u>Close</u>	Meeting adjourned at 11:35 am.	Draft minutes will be circulated and posted on NHP website. Invitations to be updated with revised locations.

Next Meeting: Wednesday April 29, 2020 hosted at North Range Behavioral Health, 1300 N. 17th Avenue, 2nd Floor, Greeley, Colorado and also hosted at Peak Vista Community Health Center, 820 1st Street, Limon, Colorado